



ROSEMARY HILLS PTA DISBURSEMENT REQUEST FORM: 2009-2010

Please attach all receipts to this form and submit requests to the PTA Treasurer (Cherie Rosenblum 301-537-7465). Forms can be submitted via backpack mail addressed to “Ella Simon, 1st Grade, Ms Jenkins’ class”.

Date: _____

Your name and phone number: _____

Pay to the order of: _____

Amount: _____

Program / Event: _____

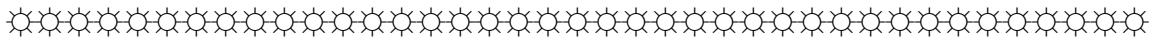
General Purpose (please itemize expenses):

Notes / comments or special instructions:

Deliver via:

mail; Address _____

backpack mail; Child’s name _____ Teacher _____



for treasurer’s use only

Paid by check no: _____

Budget line allotted to _____

Treasurer’s signature _____ Date: _____

QB _____