



VOLUNTEER INFORMATION FORM

Parent's Name: (Last): _____ (First): _____

Parent's Name: (Last): _____ (First): _____

Phone Number: _____ Email: _____ @ _____

Child's Name: (Last): _____ (First): _____ Grade **K, 1st, 2nd**

Child's Name: (Last): _____ (First): _____ Grade **K, 1st, 2nd**

Child's Name: (Last): _____ (First): _____ Grade **K, 1st, 2nd**

Would you like to join the RHPS listserv?*

*Note: If you've already signed up previously for the listserv, there is no need to sign up again.

I would like to help with:

____ Putting up bulletin boards ____ Copying* ____ Die Cutting* ____ Cataloguing/Filing ____ Laminating*

____ In the Media Center ____ In the Art Room ____ Front Office

*Note: Training on how to use this equipment will be provided at the beginning of the year and as needed. Remember, when we free up teachers from standing in line to use these machines, we give them more time to plan lessons and teach our children!

I have the following skills/experience:

____ Teaching (grade level/subject) _____

____ Other Languages (please list) _____

____ Music (list instrument/experience) _____

____ Artistic Skills (describe) _____

____ Data Entry/Computers (list software you can use) _____

____ Digital Photography

____ Editing/Proofreading

Other Skills/Talents I would be able to share: _____

(More on the other side!)

Please drop this form in the PTA Box at the Open House on August 22nd or return by backpack mail to the PTA Mailbox during the first week of school. Thank you!

Date	Event or Program ✓ Please check boxes to indicate your interest	I want to chair/co-chair!	I want to volunteer!
All year	Lunch/Recess Volunteer – Assist para-educators and students at this very busy time of day. Help students make friends and play safe. Volunteers can choose to come just once or on a regular basis. Please indicate grade level.	<i>(circle one)</i> K, 1 st , 2 nd	<i>(circle one)</i> K, 1 st , 2 nd
Sept - June	Newsletter Layout/Design – VERY IMPORTANT --One volunteer needed with some experience in newsletter layout and design. Newsletter comes out approximately once a month.		
Sep/Oct.	Student Directory – Volunteers needed to edit/proof copy, layout design, sell and pick up advertising.		
October 11	Super Saturday Set Up/Super Saturday –The entire school becomes a playground. Games, activities, moon-bounce, arts and crafts and more. We need hundreds of volunteers for this day.		
October	Sally Foster – This is one of the school’s biggest fundraisers, in which students are asked to sell this high-quality gift wrap and gift items. Volunteers help collect gift wrap orders, do data entry, and distribute merchandise on order pick-up day.		
October TBD	Bus Drivers’ Appreciation Breakfast – Help us thank our wonderful bus drivers! We need volunteers to bring in food, set-up and clean up.		
Oct. TBD /All-year	School Beautification Day/Landscaping Committee – Get involved with this day of improvement projects around the school, as well as maintaining our new trees and plantings. Great for volunteers who live near the school.		
Nov. 10-14	Book Fair – One of our biggest fundraisers. We need <u>many, many</u> volunteers for this event to help set-up, help the children and parents find the books they wish to purchase, work as cashiers and more.		
Nov. 12	Read for RHPS Night – Help organize a night of fun to promote reading and give parents a chance to shop the Book Fair.		
Nov. 21/22	Thanksgiving Boxes – Help us support our community by donating food, decorating, filling or dispensing the much-needed Thanksgiving boxes.		
Dec. 7/8	Science Day Set Up & Science Day – A chance for the children to be hands-on scientists. We’ll set up the gymnasium with cool science activities. No science background needed.		
Jan. 31 (Sat. eve)	International Night – Volunteers will help coordinate the evening, serve food, set-up and clean up at this fun community event.		
March TBD	Math Day Set Up & Math Day – The gymnasium becomes a math lab and the kids rotate through booths with games and activities designed to make math fun.		
March 28	Silent Auction – Another <u>major</u> fundraiser for the school. Help plan for and host this evening adults-only event.		
April TBA	Kindergarten Orientation – Help introduce incoming kindergarteners and their parents to Rosemary Hills.		
All Year	Staff Appreciation Committee – Volunteers help with events to appreciate our RHPS staff. Help organize the staff appreciation luncheon in May.		
All Year	PTA Membership Committee volunteers staff the PTA table and help sell T-shirts at major school events.		
All Year	Community Service Committee coordinates events such as the school supplies drive, winter coat drive and Thanksgiving Baskets.		
All Year	Rainbow Kids coordinator is needed to help organize this 8-week after-school academic program.		
All Year	Hands on Science coordinator is needed to help organize this PTA after-school program.		
All Year	Foreign Language in Elementary Schools (FLES) coordinators (by grade level) needed to help organize this PTA after-school program.		
All Year	Backpack Mail volunteers. Coordinator is responsible for organizing copying and distribution of fliers and backpack mail on a bi-weekly basis. Coordinator will set up a rotating schedule of volunteers to complete this task. Only one volunteer needed every two weeks.		
All Year	Green Coordinator- Work to help make Rosemary Hills greener. We are looking for more ways to recycle and have less impact on our environment.		

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